

# GAVILAN COLLEGE CURRICULUM MEETING

Monday, March 14, 2011

3:00 – 4:30 p.m., BU 119

## MINUTES

In attendance: S. Carr, E. Crook, S. Dodd, B. Donovan, L. Flores, H. Jukl, F. Lozano, E. Luna, M. Machado, J. Olivas, G. Ramirez, K. Rose, A. Rosette, R. Sharboneau, C. Starr, D. Young, K. Wagman. D. Stone (recording).

### I. Call to Order

The meeting was called to order at 3:08 pm by Susan Dodd.

### II. Agenda Adjustments

Agenda items may be taken out of order to accommodate those who do not need to stay for the entire meeting.

### III. Approval of Consent Agenda

A. Minutes of February 28, 2011

B. Inactive Courses: KIN/PE 31, 63, 71

**MSC (E. Crook/H. Jukl). Vote: unanimous.**

### IV. Curriculum

#### A. New Business

##### 1. NEW COURSE PROPOSAL – SECOND READING

a. JFT 35 Fire Fighter Survival

Course teaches firefighter survival skills and techniques designed to reduce the number of injuries and fatalities that occur annually.

**MSC (J. Maringer/M. Machado). Vote: unanimous.**

b. JLE 166 Crime Scene & Forensic Photography

Course provides knowledge and practical experience for crime scene and forensic photography, evidence processing and collection. The first offering date needs to be changed - should be Fall 2011 (not Fall 2010).

**MSC (E. Luna/D. Young). Vote: unanimous, contingent on the correction to the first offering date.**

##### 2. MODIFICATIONS TO EXISTING COURSES – FORM C

a. AMT 101 General Aircraft Technology

Correction to the typo on the Course number to 101. Change description, update textbook, SLOs, content and methods of instruction.

**MSC (D. Young/G. Ramirez). Vote: unanimous.**

b. ENGL 2B American Ethnic Literature

Change Title from Multi-cultural Literature (which would include world literature) to American Ethnic Literature. Update textbook and SLOs.

**MSC (E. Crook/G. Ramirez). Vote: unanimous.**

c. KIN 68 Bootcamp Fitness

Reinstate and update course. New adjunct faculty has been hired who will teach this course in a rotation of a variety of activity classes.

**MSC (E. Luna/R. Sharboneau). Vote: unanimous.**

d. KIN 77 Flag Football  
Reinstate and update course. To be offered in the spring rotation of activity classes and will be offered to the general student population.

**MSC (H. Jukl/M. Machado). Vote: unanimous.**

e. MATH 402 Pre-Algebra

Change hours *from*: 3 Units, 3 Lec, 1 Lab

*to*: 3 Units, 3 Lec, 2 Lab

STEM Grant has helped with funding for the extra lab time - in order for students to achieve mastery. Students can improve if they have the time (time-on-task).

Will this model open up the “extra time” issue for other departments?

**MSC (E. Luna/A. Rosette). Vote: unanimous.**

3. NEW PROGRAM PROPOSAL – FORM CCC-510

a. Administration of Justice for Transfer (AA-T)

Another piece of history for Gavilan College - the second transfer model degree.

**MSC (H. Jukl/E. Luna). Vote: unanimous.**

V. Information-Discussion-and/or-Action

A. SB 1440

The high unit majors do not fit this model. Kinesiology, Math, Theater Arts, and Child Development may also be coming forward soon. Several universities have accepted this (San Diego State said no). Still a question on the definition of “the local university”; how will the issue be dealt with if the local university does not offer the students major. Students who complete one of the transfer model degrees will still have priority acceptance, but to “where” remains the question. Faculty are encouraged to look on the C-Id website.

B. [“Think Like the LAO”](#) handout

Poses some interesting points and questions for faculty. We should continue to update our curriculum.

C. Updating Course Outlines of Record Reminder

Just a reminder as this work is ongoing.

D. SLO Assessment Reminder

This is also ongoing work in the departments. We must continue to assess our SLOs; it is important for faculty in order to keep their curriculum strong, and for the accreditation visit. There will be an accreditation self-study workshop in San Jose on April 15<sup>th</sup>. Kathleen will serve on the committee that will be working to prepare for the accreditation team visit.

VI. Adjournment

At 3:45 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, P. Conaway, M. Cortes, T. Newman, O. Magana, C. Starr, D. Stone, ASB